

# EBBETTS PASS MEMORAL DISTRICT

Meeting Minutes for: 7 January 2025

Meeting location: Lyon's Hall, Murphys, CA

**Meeting called to order at:** 1901hrs

**Board members present:** Noah Glanville, Mike Borean, Tom Eising, Don Padu, Earl (via phone)

**Board members absent:** none

**Updates/comments from the board:**

none

**Public Comments:**

None

**Approval of minutes:** Moved to accept by Tom Eising, seconded by Don Padu, accepted unanimously.

**President's Report:** We have donated \$1000 annually to the local Boy Scouts for flags and other uses. Will place on the agenda for the next meeting for approval.

**Treasurer's Report:** Tom met with Christi Smiley, our bookkeeper who shared a thank you letter from a person who purchased a brick. Christi had signed a couple checks that were required to pay while we were transitioning to the new board.

Tom reported that our booking keeping costs are increasing from \$6000 to \$11215. This includes the special audit which we are required to have done. The bookkeeper suggested that we move the \$2383.22 from the smaller account be moved to the El Dorado account that is controlled by the county. Consolation of the two accounts to be added to the agenda for the next meeting.

There is a \$400,000 line item for the old schoolhouse.

We are required to have a proposed budget completed by June 2025. The proposed budget for 2024-2025 will be placed on the agenda for the next meeting.

A P&L report and a balance sheet were presented.

**Secretary's Report:** Confirmed that all have received the emails. Reviewed the process for sending out minutes and agendas.

**Caretaker's Report:** A fence post was damaged. Bob will attempt to repair it. The sign stating the meeting times/places will be replaced on the EPVMD hall. There used to be a sign on the access road that will not be replaced.

Tom Eising will speak with Martin Huberty (Calaveras County Supervisor) regarding the maintenance of the parking lot and the original agreement from when the County paved the lot.

**Correspondence:** Several "form submissions" from the web site regarding memorial bricks were given to Noah to follow up on.

**Old Business:** January 21<sup>st</sup> from 10-12 there will be a webinar regarding the Brown Act. All Board members are encouraged to attend.

Tom Eising has completed and submitted a 602 form to the Sherriff's office regarding the "no trespassing" signs which will enable the SO to enforce the trespassing issue.

Schoolhouse. Mike B will get a proposal for professional services to design and engineer foundation repair/rebuild for the schoolhouse. The proposal should be completed by the next meeting.

Security cameras: Noah G shared a sample security camera that is battery powered and uses cell data to record activities at our facility. Noah recommends that we purchase three cameras, two inside and one at the rear of the building. The cost for the hardware is \$400 for three units and the service will be provided by the pan that Noah has personally. Noah will cover the service fee out of his pocket. Moved by Borean seconded by Eising. Motion carried by unanimous vote. Noah will purchase the cameras and Bob will install them.

**New Business:** Tom shared a sample "code of ethics" that is used by another organization. A proposed code of ethics will be placed on the next agenda.

**Next meeting date/place:** February 4<sup>th</sup> at 7:00 pm.

**Adjournment:** Motion to adjourn by Tom E, seconded by Noah. Meeting adjourned at 2043.